

MURFREESBORO CITY SCHOOL BOARD POLICY

Descriptor Term: EMERGENCY PREPAREDNESS PLAN	Descriptor No: BO 24	Date Adopted: 4/79
	Reviewed/Revision Adopted: 9/07; 2/11	

1 The Director of Schools shall be responsible for developing, maintaining and acquiring Board
2 approval of the district Emergency Preparedness Plan which shall include procedures for cases of
3 nuclear or bomb threat, civil disturbance, earthquake, fire, tornado and/or other severe weather,
4 and medical emergencies, such as pandemic flu outbreak.
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6 Emergency preparedness drills will be developed and implemented by each principal, with
7 approval of the Director of Schools, and when appropriate, be held in conjunction with
8 emergency response agencies. These procedures shall be in written form and distributed to all
9 staff, students, and parents.
10

11 The principal shall be responsible for ensuring that a sufficient number of drills is conducted in
12 order to give instruction and practice in proper actions by staff and students as required by law.
13 The procedure and number of drills required shall be set forth in an administrative directive.
14 One fire drill requiring full evacuation shall be given every month during the school year, with
15 an additional fire drill to be conducted within the first thirty (30) days of operation. Three (3)
16 additional safety drills shall be given during the school year. These drills may include inclement
17 weather, earthquake, intruder or other emergency drills that do not require full evacuation.
18

19 In the event of any threats to safety, students will be retained at school when less than one hour
20 of warning time is given, unless parents or persons authorized by the parents pick up their
21 children.
22

23 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers
24 and shall give all school personnel instructions in the proper use of them in their building.
25

26 **MEDICAL EMERGENCIES/PANDEMIC FLU**
27

28 In the event of medical emergencies, such as pandemic flu outbreak, school officials shall
29 cooperate and consult with the local and state health departments and other local emergency
30 healthcare providers in protecting students and the community from further infection. The
31 Director of Schools shall develop procedures for health emergencies using as reference the
32 state's 2006 Pandemic Influenza Response Plan.
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37 Legal References:

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39 TRR/MS 0520-1-3-03(17)

40 T.C.A. 68-102-137

41 Tennessee Dept. of Health Pandemic Influenza

42 Response Plan <http://www2.state.tn.us/health/>

43 CEDS/pandemic.htm

44 T.C.A. 49-5-201(a)(6)

Cross Reference:

STU 1--Emergency Closings

STU 10--Student Safety

BO 30--Community Use of School Facilities

AD 3--Fire & Disaster Drill Reports